



MADHYA GUJARAT VIJ COMPANY LIMITED

CIN : U40102GJ2003SGC042907

(LEADING ELECTRICITY DISTRIBUTOR IN CENTRAL REGION OF GUJARAT IN INDIA)



Application Form – New Connection/ Load enhancement/ Load reduction/ Reconnection (Agriculture)/ Change of Name/ Shifting/ Temporary Supply/ Conversion of Service/ Change of consumer category (Low Voltage Services)

Date of Application

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Note- (1) Applicant is requested to fill his/her name with all details clearly and to sign.

(2) For applicability of tariff, please refer guidelines attached in Annexure-I. Further details available on website www.mgvcl.com.

For Office Use Only		Applicant's recent Passport size Photograph
SR No		
M.R.No & Date		
Application No.		
Consumer No.		
Contract Load		
Applicable Tariff		

To,
Deputy Engineer,
Madhya Gujarat Vij Company Limited,
_____ Sub Division Office

I / We hereby request you for New connection/Reconnection of PDC-Agriculture/Alteration in Existing Connection/ Temporary Connection to supply electrical energy at Low Voltage for the premises owned / occupied by me/ us.

Details of Applicant & Premises (where power supply is required): (Please mark ✓ where applicable)

1: Application for;

1	New Connection		6	Shifting	
2	Load enhancement		7	Temporary Supply	
3	Load reduction		8	Conversion of Service	
4	Reconnection (AG)		9	Change of consumer category	
5	Change of Name				

For Load enhancement/Load reduction/Reconnection/Change of Name/Shifting/Conversion of service/Change of consumer category:

Name Of Consumer	Consumer Number

2: Purpose of usage of Power Supply

1	Residential		5	Agriculture	
2	Commercial		6	Water works	
3	Industrial		7	Street Light	
4	Institutional		8	Other- Please specify	

3: Type of Industry/Commercial Unit/ Institution

4: Legal Status of the applicant

Owner Tenant Nearest Connection No.

5: Full name of Applicant & Address (where power supply is demanded)

Name of Applicant Surname First Name

Middle Name

Name of Society/Apartment/Estate

House / Flat No. Plot /Sub Plot/ Shed No.

Street/
locality

L.S. No. with name of Village/Town/City

Ward No./Nearest Landmark

Village/Town/City Taluka District Pin Code

6: Present Postal Address (For correspondence)

Telephone No.	Mobile No.	e-mail:

7: Load Detail (kW/ HP)

Single Phase (up to 6 kW) Three Phase (above 6 kW to 100 kW)

Particular	New Connection	Existing Contracted Load	Additional/ Reduction of Load	Total Load
Light, Fan & other Appliances				
Motive Power Load				
Total				

8: PDC Reconnection / Shifting / (Only for AG Connection)

Name Of Consumer (Copy of Bill to be attached)

Consumer Number

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Existing L.S. Number		New L.S. Number (in case of Shifting)	
Ls No	Village	Ls No.	Village

9: Change of Name

Consumer Number

Name of Old Consumer

Name of New Consumer

10: Conversion of Service

1	If Request is for conversion of service: <i>(Tick whichever applicable)</i>	a) Conversion from LT single phase to LT 3-phase	
		b) Conversion from LT 3-phase to LT single phase	
		c) Conversion from HT to LT	
		d) Other <i>(Please specify)</i>	
2	If Request is for change in consumer category, mention the tariff category to which Consumer wants to shift:	<i>(See list of all tariff categories attached with this form)</i>	

11: List of Documents to be attached

I. Identity Proof submitted along with this application form:

- If Applicant is a person (Tick any one)	(i) Electoral identity card;	
	(ii) Passport;	
	(iii) Driving license;	
	(iv) Ration card;	
	(v) Photo identity card issued by Government agency;	
	(vi) PAN card;	
	(vii) Photo Certificate from any village level Government functionary	
	(viii) Aadhar Card	
- If the applicant is a company, trust, educational institution, government department etc	The application form shall be signed by a competent authority (e.g. Branch Manager, Principal, Executive Engineer, etc) along with a relevant resolution/ authority letter of the institution concerned.	

II. Proof of ownership of occupancy for which electricity connection is required (Tick any one)

i	Copy of registered sale deed or lease deed or in the case of agricultural connections a copy of 7/12, 8-A and hakk patrak (6-A)	
ii	Municipal tax receipt or Demand notice or index-2 or any other related document;	
iii	Letter of allotment	
iv	An applicant who is not an owner but an occupier of the premises shall, along with any one of the documents listed at (i) to (iii) above, also furnish a No Objection Certificate from owner of the premises.	

III. Proof of current address (Tick any one)

i	Electoral identity card	
ii	Passport	
iii	Driving license	
iv	Ration card	
v	Photo identity card issued by any Government agency	
vi	Statement of running Bank Account	
vii	Most recent Water / Telephone / Electricity / Gas connection Bill	
viii	Income Tax assessment order	
ix	Aadhar Card	

IV. Any other document as applicable (Please specify)

12: Any electricity dues outstanding in licensee's area of operation in consumer's name: Yes/ No**13: Any electricity dues outstanding for the premises for which connection applied for: Yes/ No****14: Any electricity dues outstanding with the licensee against any firm with which the consumer is associated as an Owner, Partner, Director or Managing Director: Yes/ No**

(For questions 12, 13 & 14 if the answer is 'Yes' in any case please provide details on a separate sheet)

15: Declaration

I/ We hereby declare that

- (a) The information provided in this application is true to my knowledge.
- (b) I/We desire and agree with the distribution licensee to avail power supply for the above mentioned purpose and of the load shown in this application form for the period not less than two years from the first day of the month next to date of commencement of power supply by the licensee.
- (c) I/ We have read the GERC (Gujarat Electricity Supply Code) and agree to abide by the conditions mentioned therein.
- (d) I/ We will deposit electricity dues regularly as per the applicable electricity tariff and other charges.
- (e) I/ We will own the responsibility of security and safety of the meter, cut-out and the installation thereafter.

Date: _____ Signature of the consumer/ Authorised Signatory
Place: _____ Name: _____

In case of thumb impression, Signature & name of witness is necessary.

In case of Firm/ Partnership/ Ltd. Company, Power of attorney Holder's signature must be supported by official seal

Note: Apart from documents for identity proof, proof of ownership/occupancy of premises and proof of current address, the following documents shall be attached with the application form

- (1) In case of a partnership firm – The applicant shall furnish the partnership deed and an authorization in the name of the applicant for signing the requisition form and agreement;
- (2) In case of Public and/or Private limited Company – The applicant shall furnish the Memorandum and Articles of Association and Certificate of Incorporation along with an authorization in the name of the applicant for signing the requisition form and agreement;
- (3) Other documents applicable only for select consumer categories:
 - (1) Industrial consumers: Valid Industrial License, if applicable; alongwith approval of use of land for Non- Agriculture purpose or copy of an application for N. A. with a condition to submit N. A. before commencement of supply.
 - (2) Agricultural consumers: No Objection Certificate from competent government authority for tube wells, if required;
 - (3) Non-Domestic Khokhas and Temporary Structure: No Objection Certificate for khokha or temporary structure from the nagar nigam / nagar palika / nagar panchayat / gram sabha / gram panchayat / land development authority / land owning agency.
 - (4) BPL Category Consumers: BPL Card issued by the appropriate State Government Authority.
- (4) In case of change in name to other than legal heir: No Objection Certificate from the existing consumer if available/possible and registered sale deed/ lease deed/ succession certificate/ (if any other document, please specify)
- (5) In case of change of name to legal heir: Registered deed/succession or legal heir certificate/mutation deed/ (if any other document, please specify), and NOC from other legal heir(s) in case the connection is to be changed in the name of one of the legal heirs. In case the existing consumer is deceased, death certificate is required.
- (6) In case of application for load enhancement/ load reduction/ conversion of service/ change of consumer category/ shifting of premises: A work completion certificate and test report from Licensed Electrical Contractor, if the consumer's installation has been altered.
- (7) Where new industrial connection or addition to the load of existing connection need clearance from the pollution or environmental angle, the applicant shall submit "NO OBJECTION CERTIFICATE" from the competent authority to the Distribution Licensee.
- (8) All the documents submitted shall be self attested.

Attached: Annexure III