

**Date:19.04.2022**

**Sub:** Document verification of candidates for the post of Vidyut Sahayak (Junior Engineer Electrical), MGVCL.

This has reference to online application of the candidates for the post of Vidyut Sahayak (Junior Engineer - Electrical) for MGVCL in view of advertisement dtd. 21.01.2021. The following candidate is called for document verification at Corporate Office, MGVCL **on or before Date: 25.04.2022:**

Sr. No.	Application No.	Roll No	DOB	CASTE	Marks
1	11000639	3075806	28-10-1993	EWS	58.64697

Candidate is requested to bring following documents for verification in original and also submit a self-attested or a true copy of the same:

1. Online application form along with two recent passport size photographs affixed on the application form.
2. School Leaving Certificate.
3. Mark sheets of final year of Graduation/or last two Semesters of Graduation Certificate issued by College/University.
4. Certificate from the institute/ university mentioning percentage marks obtained in case grading system is in place.
5. Degree Certificate, if available.
6. Caste (SC/ST/SEBC/EWS) Certificate/Disability Certificate (if applicable).
7. Valid Caste (Roster Category) Certificate of Reserved category of Gujarat State only will be considered.
8. In case of SEBC candidates, Valid Non Creamy Layer Certificate issued in Gujarati - પરિશિષ્ટ “ક”/ પરિશિષ્ટ -૪ (ગુજરાતી) by the Competent Authority of Gujarat State.
9. In case of EWS category candidates, valid certificate as per resolution No. EWS/122019/45903/A dtd. 23.01.2019 and dt. 25.01.2019 prescribed format (in English : Annexure – KH” or in Gujarati - પરિશિષ્ટ – “ક) in issued by the Competent Authority of Gujarat State.
10. In case of Physically Handicapped Candidates, Valid Certificate of Civil Surgeon is required. (showing % of Disability).
11. In case of Ex. Armed force Personnel, necessary certificate should be attached.
12. In case of Dependent of Retired Employee, Relieving Order or Certificate issued to the employee should be attached.
13. In case of Widow Applicant, copy of death certificate of the deceased husband should be attached.
14. NOC from present employer, If applicable.
15. Relieving Letter, if applicable.
16. Domicile certificate, if applicable.
17. Online payment receipt.
18. Identification Proof (Voter ID/ Pan Card/Aadhar Card/Driving License etc).
19. Residential Address Proof (Electricity Bill/Telephone Bill/Ration Card, etc).

**It is requested to provide leading documents for conversion of grades or other parameters in percentage in marks secured in final year of graduation. As per advertisement,**

**candidates who have completed “Full time/ regular B.E. (Electrical)/ B.Tech (Electrical) only from recognized University duly approved by UGC/AICTE with minimum 55% in 7th and 8th Semester without ATKT as per application for the post.”**

After document verification, candidates who fulfil the eligibility criteria shall only be considered for selection.

Being called for document verification does not entail any lien for appointment to the post of Vidyut Sahayak Junior Engineer (Electrical).

The candidate is also conveyed through letter.

**Sd/-  
General Manager (HR)**