

**MADHYA GUJARAT VIJ COMPANY LIMITED INVITES****APPLICATIONS FOR CHAIRPERSON - CONSUMER GRIEVANCE REDRESSAL FORUM (CGRF)**

Madhya Gujarat Vij Company Limited a Power Distribution Company of erstwhile Gujarat Electricity Board having Offices at different locations in Central Gujarat invites applications for the post of “CHAIRPERSON, CONSUMER GRIEVANCE REDRESSAL FORUM (CGRF).”

**1. Qualification:**

Candidate shall be (i) a retired district judge/a retired senior judicial Officer, or (ii) a retired civil servant not below the rank of Collector, or (iii) a retired Electrical Engineer not below the rank of Superintending Engineer or equivalent and having atleast twenty (20) years of experience, with adequate knowledge of power sector. Experience related to consumer affairs will be preferred. The candidate shall preferably have working knowledge of the vernacular language of state of Gujarat i.e. Gujarati.

**2. Age limit:**

Below 65 years

**3. Job Description:**

Chairperson shall have general powers of superintendence and control over the Forum. It shall be seen by the Chairperson that the Forum acts as per GERC regulations.

The Forum shall hold atleast one sitting in a week on a specific day for redressal of MGVCL consumer grievances who approach the Forum. Forum shall have jurisdictions within the area of supply of districts by MGVCL.

**4. Remuneration:**

The remuneration shall be Rs. 5000/- per sitting along with to and fro transportation facility.

**Terms and Conditions:**

1. The appointment shall be purely on contractual basis initially for a period of three years which can be further extended for one year each two times subject to approval of the Commission.
2. Chairperson of the Forum shall be person of experience, ability, integrity and standing.
3. No person shall be eligible to be appointed as Chairperson of the Forum if he/she has been in the service of MGVCL at any time during preceding - Two (02) years from the date of occurrence of such vacancy for which the appointment is to be made.

4. MGVCL shall submit a panel of two names found suitable for the selection of Chairperson of the Forum to the Commission for its consideration. The Commission may approve one of the candidates from the said panel after interaction with the candidates suggested by the MGVCL and send it to the MGVCL for appointment. In the event, if the Commission does not find the candidates selected by the MGVCL suitable for the post, the Commission may ask the Licensee for re-invitation of the applications. MGVCL shall appoint the candidate approved by the Commission as Chairperson of the Forum.
5. By virtue of any appointment as a member of CGRF of a distribution licensee, the person shall not claim to be a permanent employee of that Distribution Licensee.
6. The Chairperson shall hold Office for a term of Three (03) years from the date he/she enters upon his office.
7. Chairperson shall not hold office for more than five years or after attaining the age of sixty five (65 years), whichever is earlier.
8. No person shall be appointed and/or be entitled to continue as a Chairperson if he/she stands disqualified on account of his/her:
  - A. Having being adjudged an insolvent.
  - B. Having been convicted of an offence which in the opinion of the licensee, involves moral turpitude.
  - C. Having become physically or mentally incapable of acting as a member.
  - D. Having acquired such financial or other interests as is likely to affect prejudicially his/her functioning as a Chairperson.
  - E. Having so abused his/her position as to render his/her continuance in Office prejudicial to the public interest.
  - F. Having been guilty of proved misbehavior.
9. The management reserves the right to shortlist, select or reject any candidate.
10. Incomplete applications or application without enclosures shall be rejected.
11. Photocopies of all educational and experience certificates must be attached alongwith the application form.
12. The last date for submission of applications is **dt.14.10.2021**. Applications received thereafter shall not be considered.
13. MGVCL shall not be responsible for any postal loss/delay of receipt of application.
14. Mere submission of application does not guarantee the adequacy of candidature for being considered for further selection process.
15. Application should be on A4 sized paper only.
16. Subsequently, the original certificates should be produced for verification as and when required.
17. Canvassing in any form shall debar the candidate from further selection.

List of documents to be submitted:

- 1) Application Form, duly filled along with one passport size photograph, affixed on the space provided on the application form.
- 2) Detailed Resume.
- 3) Attested copy of:
  - Two passport size photographs.
  - School leaving certificate or any other Birth Proof.
  - Mark sheets of all education qualification.
  - Degree certificate of all education qualification.

- Experience certificate/relieving letter from all previous employers.
- Appointment letter from Present Employment.
- ID proofs like Aadhar/PAN/Voter ID/Driving License.
- Any other certificate or documents as applicable.

Candidates meeting the above criteria may send their applications as per the Performa attached with recent passport size photographs and photo copies of documents of qualifications, age, and experience, and details of present job profile on or before **Date: 14.10.2021** on following address by **RPAD** only duly mentioning on envelope (applications sent through speed post/ courier or any other means except RPAD shall not be considered).

**APPLICATION FOR THE POST OF CHAIRPERSON - CGRF**

The General Manager (HR),  
MGVCL, Corporate Office,  
3<sup>rd</sup> Floor, HR Department,  
Sardar Patel Vidyut Bhavan,  
Race Course, Vadodara, Gujarat- 390 007

General Manager (HR)

MGVCL - CHAIRPERSON CGRF

Photograph	<b>Madhya Gujarat Vij Company Limited</b> <b><u>APPLICATION FORM</u></b> <b>FOR THE POST OF CHAIRPERSON- CGRF</b>	Photograph
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**NOTE:-PLEASE SEND YOUR APPLICATION FORM THROUGH RPAD ONLY**

Full Name \_\_\_\_\_  
 Mr / Mr /Kum First Name Father/Husband Name Surname

Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone No With STD Code \_\_\_\_\_ Mobile No. \_\_\_\_\_

Birth Date \_\_\_\_\_ Age as on Dt: 23.09.21 \_\_\_\_\_ years

Email Address \_\_\_\_\_

Languages known (✓)		Read	Write	Speak
	English			
	Gujarati			
	Hindi			

**Educational Qualification**

Sr. No.	Name of Degree	Name of University & Institute	Passing Year	Obtained Marks	Percentage
1					
2					
3					

**Experience**

Name of Organization	Place of Working	Designation	Period of Service		No. of Years
			From Date	To Date	
<b>Total Experience (In Years &amp; Months)</b>					

I hereby certify have attested copies of documents asked as per the advertisement. I hereby certify that the information submitted by me in the application form is true, complete and correct. I further understand that if any information given herein above is proved false then I am liable for being removed from the post I have applied for. I also certify that No Criminal Proceeding is initiated /pending against me and I have never been convicted by any Court of Law.

Date

\_\_\_\_\_  
SIGNATURE OF APPLICANT