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	<p align="center"><b>GUJARAT URJA VIKAS NIGAM LIMITED</b>  <b>HEAD OFFICE, S. P. VIDYUT BHAVAN,</b>  <b>RACE COURSE, VADODARA – 390 007.</b></p> <p>Phone No.:2310582-to-86      Fax No: 2337918 /2338164  Email id: <a href="mailto:setech.guvnl@gebmail.com">setech.guvnl@gebmail.com</a>; <a href="mailto:dsmcell@gebmail.com">dsmcell@gebmail.com</a>;  CIN: U40109GJ2004SGC045195</p>	
<b>Ref. No.: GUVNL/Dir(Admin) /Tech / 1085</b>		<b>Date: 7-6-16</b>

**BY-FAX**

**MD OFFICE, MGVCL**  
**No. 940 D: 08-06-16**

To,  
The Managing Director,  
Corporate Office,  
GSECL/ GETCO/ DGVCL/ MGVCL/ PGVCL/ UGVCL  
Vadodara/ Surat/ Rajkot/ Mehsana

**Sub: Purchase Policy-2016 for Procurement of Materials – Amendment No.1**  
**Ref: GUVNL Letter No.GUVNL/Dir(Admin)/Tech/511 dated 04/03/2016**

Vide GUVNL letter dated 04/03/2016, under reference, Purchase Policy-2016 for procurement of materials, approved by GUVNL Board vide BR No.72.22.1249 in the 72<sup>nd</sup> Board meeting held on 09/02/2016, is circulated to all subsidiary companies.

Now, in view of submission of MGVCL and issue came across at GUVNL level, Authority of GUVNL has approved the modifications in the following clauses in purchase policy-2016 for procurement of materials.

Clause No.4.7.3 under the main Clause No.4.7 (Tender Fees), is newly added in the above policy, as under.

**4.7.3 The Tender Fees is Non-refundable under normal circumstances. However, if purchaser company decides to scrap/ cancel the tender, by one or another reason, in which bidders are not responsible for cancellation/ scrap of tender, in such case tender fee may be refunded to bidder(s), at sole discretion of the purchaser company.**

The existing Clauses No.4.9.3, 4.9.4 and 4.17.9 shall be substituted by following clauses.

**4.9.3 The Micro and Small Scale Industrial (manufacturing) Units registered under Small Scale Industries of Gujarat State and holding subsequent registration with CSPO / NSIC / DGS&D, Registration Certificates for the item under Tender will be eligible for exemption from payment of EMD on submission of attested copies of their SSI (SSI/ MSME Part-II/ Udyog Aadhaar Memorandum) & CSPO / NSIC / DGS&D Registration Certificates in EMD Cover. This benefit of exemption will not be admissible if they take part in the tender indirectly either through their dealers, agents, distributors or other intermediators.**

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4.9.4 The Certificates should indicate the manufacture of items offered. In case of Udyog Aadhaar Memorandum, it should indicate the manufacture of related group of item.

4.17.9 The Micro and Small Scale Industrial (manufacturing) Units registered under Small Scale Industries of Gujarat State and holding subsequent registration with CSPO / NSIC / DGS&D Registration Certificates for the item under Tender shall submit Security Deposit & Performance Bank Guarantee as under on submission of attested copies of their SSI (SSI/ MSME Part-II/ Udyog Aadhaar Memorandum) & CSPO / NSIC / DGS&D Registration Certificates. This benefit of exemption will not be admissible if they take part in the tender indirectly either through their dealers, agents, distributors or other intermediators.

You are, therefore, requested to instruct the concerned officials to take necessary actions to follow above for procurement of Materials scrupulously, after observing all the formalities.

  
(Shahmeena Husain, IAS)  
Director (Administration)

Cfwcs to:

1. PS to Principal Secretary, E&P Department, GoG, Gandhinagar.
2. PS to Chairman & Managing Director, GUVNL, Vadodara
3. PS to Addll. DGP (Security), GUVNL, Vadodara

Copy to:

1. Director (Finance), GUVNL, Vadodara
2. ED (F&A)/ GM (Comm/ IT/ HR)/ CS (Legal), GUVNL, Vadodara